

Approved By Rector Order N181  
2022

**Petre Shotadze - Tbilisi Medical Academy  
Alumni Club**

**Original version of the document**

N	Decision-making body	Protocol/order number	Date
	Rector	Order N181	16.06.2022

**Changes**

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### **Article 1. Purpose**

- 1.1 The purpose of the Petre Shotadze Tbilisi Medical Academy (TMA) Alumni club (hereinafter referred to as the "club") is to unite graduates, current students, and staff members of TMA for fulfilling TMA mission, aimed at benefiting community through using evidence-based knowledge and research based outreach activities.
- 1.2 The Alumni club serves to promote the welfare and advance the interests of TMA and its students.
- 1.3 The club is assigned appropriate duties, which are aligned with TMA goals and are based on the resources of the academy. TMA space can be used for club meetings and sponsored activities.

### **Article 2. Operation of the daily activities of the Alumni Club**

- 2.1 The Department of Institutional Culture Development acts as the coordinating body for organizing Alumni related activities.
- 2.2 The operation and activities of the club is subject to applicable TMA regulations.
- 2.3 The Department of Institutional Culture Development, is the official party ultimately responsible for the club and is responsible for monitoring compliance with TMA's Regulations.
- 2.4 The Department of Institutional Culture Development appoints two focal points for coordinating Alumni club activities- one for relations with Georgian Alumni and one with Foreign Alumni. They are responsible with the day-to-day duties for managing the activities of the club and its volunteers, developing alumni programs and services, as appropriate and consistent with TMA's Regulations, in order for the club to carry out its mission.

### **Article 3. Goals and the activities of the Alumni Club::**

- 3.1 Building and developing continuous professional and social networking opportunities among club members and fostering further joint activities;
- 3.2 Strengthening TMA's Institutional culture through offering the space for expression of mutual values, beliefs, and aspirations;
- 3.3 Promoting alumni stories through blogs and other social media channels;
- 3.4 Supporting students' professional development, through mentorship programs, lectures, workshops organized in collaboration with TMA as well as arrangement of observership in the clinical settings at the workplace;
- 3.5 Supporting enhancement of students' academic excellence, through their inclusion in the research field;
- 3.6 Helping the Alumni to gain teaching experience and open the doors for teaching opportunities in TMA for further career development;

- 3.7 acting as social agents and fulfill TMA mission, through conducting outreach activities in the community, and raise awareness on health-related topics;
- 3.8 Enhancing TMA's internationalization;
- 3.9 Bringing a new vision based on their professional experience to the Rectorate, TMA's Advisory Board, Curriculum Committee, and the Students' Academy;
- 3.10 Supporting TMA's public relations activities through participation in the events that serve to enhance recognition of TMA in the public (i.e. Open Door days, projects, etc.);
- 3.11 Participation in various activities for developing TMA's academic, research, and institutional culture;

#### **Article 4. Terms of membership of the club**

- 4.1 Students who graduate from TMA are automatically members of the Alumni club unless they opt-out;
- 4.2 Alumni meetings will be held annually;
- 4.3 Constant communication with the members of the club during the year will be carried out through a quarterly newsletter and electronic platforms.

#### **Article 5. Final Provisions**

- 5.1 The present provision is approved by the rector.
- 5.2 Amendments to this provision are made in the manner of its approval.