



Petre Shotadze Tbilisi Medical Academy
პეტრე შოთაძის სახელობის თბილისის სამედიცინო
აკადემია

INTERNATIONAL STUDENT APPLICATION FORM
საერთაშორისო სტუდენტის სააპლიკაციო ფორმა

PERSONAL DETAILS / საპასპორტო მონაცემები		
NAME, SURNAME		
Gender:	Date of Birth:	Country of Birth:
Nationality:	Age:	Passport N:
EMERGENCY CONTACT IN HOME COUNTRY: (Name, Number)		

Permanent Address in Tbilisi	
Phone:	E-Mail:

Education Level:	Name of School:	Graduation Year:
Score in Biology:	Score in Chemistry:	Score in English:

Application Type: (Please Tick)
<input type="checkbox"/> Individual
<input type="checkbox"/> Through Agent/Company: _____
<input type="checkbox"/> Through Student: (Name) _____
<input type="checkbox"/> Other (please, indicate) _____

How did you learn about TMA: (Please tick)
<input type="checkbox"/> Through student of TMA
<input type="checkbox"/> Through agent/recruitment company
<input type="checkbox"/> Through the internet
<input type="checkbox"/> Other (please indicate) _____

Date:

Signature:

Full Name (written by hand)

TERMS AND CONDITIONS OF ADMISSION

Determining eligibility:

To enroll a student at TMA, the application form and letter must be filled, signed and send the scanned version, along with the following documents directly to the TMA Admissions Office e-mail admission@tma.edu.ge :

- a) Passport copy;
- b) Applicant's full academic transcript/school leave certificate/ marksheet;
- c) Evidence of English language level B2 (TOEFL/IELTS/school-leaving document from English taught school; in case, if an applicant doesn't have a proof of proficiency in English, applicant has to demonstrate fluency to the University admission committee - is done through the Zoom call).
- d) NEET exam results paper or NEET statement (only for applicants from INDIA).

In case of underage applicant, additional documents will be required.

Based on documents provided and conducted online interview, eligibility of a candidate will be determined. Formal acceptance document (a pre-acceptance letter) will be provided by TMA, with instructions for applicant to pay admission fee \$200. Translated and legalized documents of an applicant will be submitted to the National Centre for Educational Quality Enhancement and Ministry of Education, Science, Culture and Sports of Georgia for the procedure of recognition and granting right to study at TMA after payment of admission fee. Overall, the process takes 5-9 weeks.

Provision of tuition fee and enrollment

Official notification will be issued after finalization of the procedures of recognition and granting right for studies with a request of payment of tuition fees.

Tuition fee for the first academic year must be paid fully in one installment by bank transfer to the following account:

Bank name and address: Bank of Georgia, 29a, Gagarini Str., 0160, Tbilisi, Georgia

SWIFT code (BIC): BAGAGE22

IBAN: GE09BG0000000624481701

Beneficiary: Petre Shotadze Tbilisi Medical Academy

A payment reference must be provided so that TMA can identify funds on arrival into account. The reference must be applicant's full name as written in passport and passport number. Any bank charges must be paid by the person making the payment on behalf of applicant.

Invitation letter will be issued after presenting payment receipt.

Applicant will be enrolled only after payment of tuition fee, official enrollment letter will be provided.

Cancellation

Student's enrollment at TMA means that a place has been reserved for the student. In case where that place is cancelled and a student refuses to join the Program before commencement of studies, penalty of 20% of yearly tuition fee will be imposed. This does not include the case of visa rejection. Exceptions from this rule will be considered by the special committee.

Visa procedures and late arrival

TMA does not provide visa support and all visa procedures must be done by the applicant independently. TMA will provide all the necessary information and documentation within its capacity to support student in this process.

Students are expected to make travel arrangements to ensure they will join the studies from the first day of semester. Student is obliged to provide regular updates on their expected arrival dates. The student is allowed to join the study process within maximum 4 weeks after commencement of study.

Health insurance

Student must represent valid local medical insurance (issued by Georgian insurance companies) policy to the TMA administration on their arrival or maximum within 1 week after arrival in order to be registered for studies.

Disputes

All disputes and disagreements relating to the present document shall be resolved via mutual agreement between the parties. In case of failure to reach the agreement, the dispute shall be referred to the court according to the legal address of the TMA, according to Georgian legislation.

Your signature below indicates that you have read, understand, and agree with the terms and conditions of admission.

Name, Surname _____
(written by hand)

Signature _____