

Rule on Financial Support and Incentives for Students

Petre Shotadze Tbilisi Medical Academy

Financial support and incentives for students of **Petre Shotadze Tbilisi Medical Academy** (hereinafter – **TMA** or **the Academy**) shall be implemented in accordance with this rule.

Article 1. Types of Financial Incentives

- 1.1 Within its competence, the Academy provides financial incentives to students. Academic financial incentives are granted each semester, based on achieved academic results and apply for the following semester.
- 1.2 Semester-based financial incentives are awarded after the completion of each semester, provided that the criteria established by this rule are met, and apply to the next academic semester.

Article 2. Criteria for Financial Incentives

- 2.1 The decision to grant financial incentives is based on the academic performance of the previous semester.
- 2.2 To receive financial incentives, a student must cumulatively meet the following conditions:
 - a) The Grade Point Average (GPA) of the previous semester must be no less than 4.0;
 - b) The student must have fully completed the semester workload defined by the programme (30 ECTS credits), while in the case of a student participating in an exchange programme or transferred through mobility - no less than 25 ECTS credits in the relevant/most recently completed semester;
 - b) The student must have earned credits in all courses through the final examination (and not the retake examination). This restriction shall not apply where the student failed to attend the final examination due to a valid reason and subsequently took the retake examination;
 - d) The student shall participate in public, social, cultural, sports, or scientific-research activities organized by the Academy or carried out on behalf of the Academy, and through such activities accumulate no less than 20 points in accordance with the scoring system defined in Annex №1.

Scientific activities include:

- Participation in an Academy scientific project
- Authorship or co-authorship of a scientific publication
- Participation in a scientific conference on behalf of the Academy with an oral or poster presentation

Social and other activities include:

- Participation in organizing student events
- Volunteer activities beneficial to society
- Participation in sports, cultural, educational, or social events

- Other activities contributing to the visibility and reputation of the Academy

If the requirements established by this document and its annexed scoring system are met:

- a) For an international student, the financial incentive amounts to 1,000 (one thousand) USD, which will be deducted from the tuition fee²⁰ of the following semester;
- b) A student who is a citizen of Georgia will be fully exempt from paying tuition fees for the next academic semester.

A one-time financial incentive for first-year students who are citizens of Georgia admitted through National Examinations shall be determined in accordance with the internal regulations of the Academy.

Article 3. Financial Incentive Procedure

- 3.1 After the end of the semester, the Educational Process Management Department of the School of Medicine, based on academic data, prepares a list of student candidates who meet the criteria established by this document and submits it to the Dean.
- 3.2 Before submitting the documents defined in paragraph 3.1, the department informs candidate students about the obligation to provide documentation confirming their additional activities, which must be submitted within no later than 10 working days from the request.
- 3.3 The Dean of the School of Medicine submits the list together with the relevant documentation to the Rector's Council of the Academy for a final decision.
- 3.4 The Rector's Council makes its decision through a meeting protocol. The relevant structural unit of the Academy is responsible for the accuracy of the submitted information.

Article 4. Support for Socially Vulnerable Students and Students with Special Educational Needs or Disabilities

- 4.1 Taking into account the student's socio-economic condition, the Academy provides financial and/or other forms of support aimed at ensuring equal educational opportunities.
- 4.2 A socially vulnerable student is defined as a person whose status is confirmed by official state documentation.
- 4.3 To review issues related to supporting socially vulnerable students, the Academy has a Student Financial Support Committee, whose composition and operating procedures are determined by an order approved by the Rector's Council.
- 4.4 Financial support is granted based on a written application submitted by the student and relevant supporting documentation.

- 4.5 The Academy finances no more than 30% of the social grant amount awarded by the state.
- 4.6 For students with Special Educational Needs and students with disabilities, the Academy ensures the implementation of the principle of reasonable accommodation, which includes adapting: the learning process, assessment methods, the physical environment according to the student's individual needs.
- 4.7 Support measures for Special Educational Needs and disabled students are determined based on an assessment of individual needs and implemented in accordance with applicable legislation and internal regulations of the Academy.
- 4.8 **Personal Data Protection**
Information regarding students social status and health condition will be processed in accordance with the Academy's Personal Data Protection Policy and applicable legislation, ensuring confidentiality.

Article 5. Final Provisions

- 5.1 This rule is approved by the Rector's Council of the Academy.
- 5.2 The document enters into force on the date of approval, unless otherwise determined by the decision.
- 5.3 Amendments and additions to this document shall be made in the same manner as it was originally approved.

Annex #1

Point System

Scientific Research Activities

| Activity | Points Awarded |
|---|-----------------------|
| Participation in a TMA scientific project (participation as support staff in the Academy's ongoing scientific projects) | 5 points – 1 activity |
| Authorship of a TMA scientific paper | 20 points |
| Co-authorship of a TMA scientific paper | 10 points |
| Participation in a scientific conference on behalf of TMA with an oral/poster presentation | 5 points – 1 activity |

Social Responsibility Projects

| Activity | Points Awarded |
|--|------------------------|
| Volunteering activities: social enterprise “Babale”, Pink Space, nursing homes, orphanages, etc. | 1 visit – 3 points |
| Obtaining funding from the TMA Social and Cultural Grant Competition – project authors | 20 points |
| Organization of socially significant projects (e.g., awareness-raising campaigns, charity events, community benefit activities, including the social component within StudFest) – presenters, speakers, organizers | 10 points – 1 activity |

University Events / Activities

| Activity | Points Awarded |
|---|--|
| Tutor status | 2 points – tutor status |
| Participation in the tutoring program | Each session – 2 points A tutor may accumulate no more than 4 points |
| Organization of student events (conference, workshop, student club event) – organizers | 10 points – 1 activity |
| Student events (conference, workshop, student club event) – participants (speaker, presenter, assistant to organizers) | 5 points – 1 activity |
| Membership in the Open Day organizing team | 5 points – 1 session |
| Participation on behalf of TMA in large-scale sports and cultural projects (e.g., StudFest, Universiade, Olympiad, etc.) in one or more disciplines | 5 points |
| Participation on behalf of TMA in large-scale sports and cultural projects (e.g., StudFest, Universiade, Olympiad, etc.) – prize place | 10 points |

