



**Approved by the Rector**

**Order N190-1 of 2023**

**Petre Shotadze Tbilisi Medical Academy**  
**Student selection procedures for participation in exchange programmes**

**Initial draft of the document:**

N	Decision-making body	Number of the protocol/order	Date
	Rector	Order N 190-1	20.12.2023

**Amendments**

N	Decision-making body	Number of the protocol/order	Date	Article	Content

Petre Shotadze Tbilisi Medical Academy (hereinafter TMA) carries out selection procedures for student participation in the exchange opportunities under the following procedure.

**Student selection procedure for participation in the exchange programmes / summer schools / international mobilities**

**Article 1. Selection criteria for participation in the exchange programme / summer school / international mobilities**

1.1 Prerequisites of selection:

- 1.1.1 GPA, English language proficiency and recommendations / extracurricular activities.
- 1.1.2 The candidate should have an active student status at TMA and demonstrate GPA 2.0 at least.
- 1.2 While selecting the candidates for clinical internships (in case of equal points), preference is given to the students of the higher year and/or students who have no previous experience of participation within the similar exchange opportunity (semestral, summer school, winter school) or clinical internship at the same partner institution

1.3 Assessment of criteria

1.3.1 GPA - maximum 20 points

4,0	20 points
3,7-3,9	15 points
3,4-3,6	10 points
3,0-3,3	5 points
2.0-2,9	1 points

1.3.2 English language proficiency – maximum 10 points, which is assessed by the corresponding selection committee upon an interview

Very good	10 points
Satisfactory	5 points
Unsatisfactory	0 points

1.3.3 Recommendation letter / extracurricular activities: Maximum 10 points

Outstanding	10 points
Satisfactory	5 points
Not submitted	0 points

1.3.4 Previous participation in the clinical internship – minus 20 points.

**article 2. selection procedure for participation in the exchange programmes / summer schools / international mobility programmes**

- 2.1 The selection is carried out by the committee, which is designated upon the order of the Rector;
- 2.2 The candidates are required to submit the documents, requested by the particular exchange programme to the Department of International Relations of TMA. Later the International Relations Department introduces the list of eligible applicants, who meet the criteria of the particular programme to the Committee, designated by the Rector;
- 2.3 The Committee will review the submitted documents, conduct individual interviews with each candidate and evaluate them in accordance to the criteria, determined by this document. Successively, in accordance to the decisions of the committee, the Rector will issue a corresponding order.
- 2.4 After selection by the criteria established by this document, if the student's behavior does not comply with the standards established by the university, the committee reserves the right to restrict the student's participation in the exchange program.

**article 3. Final provisions**

- 3.1 The following procedure is approved by the Rector
- 3.2 The following rule comes into force upon approval.
- 3.3 Any successive amendments and/or additions to these regulations are implemented in accordance to the order of the Rector.